

PARTICIPANT AGREEMENT

Participating Libraries Responsibilities:

- Notify TBLC of any imminent plans for changes or major upgrades of local automation system
- Assign a contact person
- Monitor LinkLib
- All library staff openness to changing the process
- Accept the demand on library resources (e.g. heavy lending and borrowing)
- Availability of Z39.50 access of catalog
- Allow holds, in at least one account, to be placed on items that are checked in
- Allow "URSA" patrons unlimited privileges
- Allocate time for:
 - Logging problems
 - Customer satisfaction
 - Training
- Provide link to the Anywhere Anytime Library from in-house computers
- Promote the service to their patrons and their community
- Do press releases to local papers
- Provide TBLC with patron stories on success or failure using the virtual library
- Link to virtual library from their homepages
- Send contact person to Anywhere Anytime Library meetings
- Meet all deadlines that are set by TBLC for the project
- Follow ILL guidelines set forth in the test project
- Provide at least one computer for staff use
- Provide access to automation system. This includes:
 - Sufficient ports into Z39.50 server to support virtual catalog searching workload
 - Necessary access to circulation and patron databases
- Re-define automated and non-automated workflow procedures to utilize automated resource sharing system
- Users must have PCs configured to run JavaScript compliant Internet browsers for access to URSA system
- Participate in group purchase program for vendor databases
- Participate in process for determining future funding
- Budget for ground delivery
- Budget for OCLC interlibrary loan/virtual library maintenance share

TBLC Responsibilities

- Provide hardware & software support during TBLC's normal operational hours
- Schedule libraries to come up as unmediated
- Provide sole contact with vendor
- Establish a steering committee
- Assign System Coordinator
- Provide adequate computing system server with necessary Internet connectivity
- Provide on-going training for new users
- As much as possible work within existing ILL borrowing protocols
- Administer LSTA grant
- Apply for additional grants on behalf of libraries
- Prepare budget for continuing years
- Provide listserv – AAL-TALK

Tampa/Hillsborough Public Library Responsibilities

- Purchase Sun server
- House Server
- Provide Internet connection to server
- Provide personnel to support and maintain server
- Provide access to server for CPS and TBLC coordinator on as need basis