

TAMPA BAY MEDICAL LIBRARY
NETWORK BYLAWS

ARTICLE I.

NAME

The name of this organization shall be the TAMPA BAY MEDICAL LIBRARY NETWORK.

ARTICLE II.

OBJECT

The object of this organization shall be for members to cooperate with each other for the purpose of delivering effective library service and to promote professional development.

ARTICLE III.

MEMBERS

Eligibility

Membership is open to institutions and individuals who are employed by or interested in health sciences librarianship in Tampa Bay and surrounding areas. Individuals representing commercial interests to libraries will be excluded from membership.

Levels:

1. Institutional
2. Individual
3. Student
4. Retired
5. Honorary

Privileges and Benefits

All members are eligible to attend meetings, participate in association activities, serve on committees and receive a discounted fee for continuing education courses, unless otherwise indicated.

1. Institutional Members:
 - a. participate in interlibrary loan services
 - b. vote and participate in consortium group decisions
 - c. receive discounted fee for one representative for continuing education courses.
2. Individual Members:
 - a. vote
 - b. serve on executive board
 - c. hold office.
3. Student Members:
 - a. vote
4. Retired Members:
 - a. vote
 - b. serve on executive board
 - c. hold office
5. Honorary Members: (see general privileges and benefits listed above)

Administrative Fees:

1. Institutional membership: \$100
2. Individual membership: \$20
3. Student membership: \$10
4. Retired membership: \$5
5. Honorary membership: None

ARTICLE IV.

OFFICERS

The officers of the organization shall be a Chairperson, Secretary, and Treasurer. The officers together with the immediate past Chairperson shall comprise the Governing Board which shall be the policy-guiding body of the consortium and shall be elected annually.

The duties of the Chairperson shall be to preside over each meeting, prepare and mail the agenda prior to the meeting, and represent the membership as necessary. The Chairperson shall name committees and appoint committee chairperson as needed.

The duties of the Secretary shall be to keep the minutes of each meeting (regular and special). The minutes shall serve as an accurate historical record of the consortium, and as such, they should reflect every motion that is before the body whether it is adopted or rejected. The minutes shall reflect as much of the discussion as is feasible. The minutes shall be mailed to the membership within two weeks following any given meeting. In the absence of the Secretary, the Chairperson shall name a Secretary pro-term at any given meeting, and until the Governing Board shall fill a permanent vacancy in that office. The Secretary is also responsible for maintaining the files of all TABAMLN records.

The duties of the Treasurer shall be to assume responsibility for all monies belonging to the Network, to notify all members of dues and charges as they are due, to deposit all monies in a bank designated by the Governing Board, to keep accurate and complete financial records and provide the membership with a quarterly report of all financial activities. In the absence of the Treasurer, the Chairperson shall name a Treasurer until the Governing Board shall fill the vacancy. The Treasurer shall act as Chairperson in the absence of the Chairperson.

Inability of fulfill any of the above duties shall be grounds for removal from office by majority vote of the Governing Board after adequate previous notice has been given to the officer in question, who may appeal this removal to the membership.

All vacancies in office shall be filled by majority vote of the Governing Board until the time of the next regular election.

ARTICLE V.

MEETINGS

Regular meetings shall be scheduled for the purpose of transacting the business of the organization. There shall be no fewer than three meetings held in on e calendar year. A regular meeting in December of each year shall be designed for the election of officers. Meetings may be called on an on-call basis, if necessary, as deemed appropriate by the Chairperson, the Governing Board, or on written request of three members. Representatives of ten institutions comprising the membership of TABAMLN will constitute a quorum. The majority of those present will constitute a ruling vote. Absentee ballot may be accepted on agenda items at the discretion of the Governing Board.

ARTICLE VI.

PARLIAMENTARY AUTHORITY

the rules contained in the current edition of "Robert's Rules of Order, Newly Revised" shall govern the Network in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Network may adopt.

ARTICLE VII.

ADMENDMENT TO BYLAWS

These Bylaws may be amended at any regular meeting of the organization by two-thirds vote, provided that the amendment has been submitted in writing to the membership.

Revised
4/26/2006